1 PROMOTIONS APPROVED 1985

1.1 Non Residential Staff

- Promotion to Grade V : 2
- Promotion to Grade IV : 3
- Promotion to Grade III : 4
- Promotion to Grade II : 2

1.2 Residential Staff

- Promotion to Chief Cook : 1
- Promotion to Senior Cook : 3
- Promotion to Cook : 1

1.3 Rhodes Union

- Promotion to Barman : 1
- Promotion to Senior Waiter : 1

2 NEW POSTS CREATED DURING 1985

- 2 Senior Campus Guards, Grade V
- 9 Campus Guards, Grade IV
- 1 Boiler Attendant, Grade II
- 1 Fitter & Turner's Attendant, Grade I
- 4 Kitchen Assistants, Kimberley Hall
- 2 Kitchen Assistants, Jan Smuts Hall
- 4 Room Attendants, Kimberley Hall

3 GROUNDS AND GARDENS SECTION

The Grounds and Gardens section has been re-organized resulting in the creation of the following promotion posts

- 5 Group Leaders, Grade IV
- 8 Team Leaders, Grade IV

All staff members in this section have undergone psychometric tests and training courses held for the Group and Team Leaders.
4 **STAFF HOUSING**

The current position regarding staff housing is as follows:

4.1 Conventional houses occupied 30

4.2 Self-help housing: Occupied 69
   : Under construction 21

4.3 Arrangements finalized for staff to have rented houses transferred into their names 10

4.4 Arrangements made for staff to purchase houses rented by them 21
   151

5 **LONG SERVICE AWARDS**

The following staff members have completed 25 years service

(i) Mr Norman Ntontela - Maintenance Stores - Appointed 26/7/60
(ii) Mrs Regina Punana - Jan Smuts Hall - Appointed 1/2/60
(iii) Mrs Mavis Lamani - Jan Smuts Hall - Appointed 1/5/60

6 **RETIREMENTS IN 1985**

The following staff members have either retired during the year or will retire on 31 December 1985.

6.1 **Retirements on grounds of ill health**

   (i) Mrs Jane Mjuza - Jan Smuts Hall
   (ii) Miss Susan Masele - Central Cleaning Services
   (iii) Mrs Regina Punana - Jan Smuts Hall

6.2 **Retirement on reaching normal retirement age**

   (i) Mrs Mirriam Mzongwana - Jan Smuts Hall
   (ii) Mr Norman Ntontela - Maintenance Stores
   (iii) Mrs Evelyn Gqezana - Allan Webb Hall
   (iv) Mr George Bungane - Grounds Section
   (v) Mrs Lena Matiwane - Oriel Hall

All the above staff members will receive pensions.
RHODES UNIVERSITY

PROGRAMME

JUNIOR STAFF END-OF-YEAR FUNCTION

WEDNESDAY, 27 NOVEMBER 1985

15h45 : Assembly of Junior Staff and Guests

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16h00 : Arrival of Vice-Chancellor

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Approx 16h10 : Vice-Chancellor's Speech followed by
(1) Presentation of Long Service Awards
(2) Bidding farewell to those who are proceeding on retirement

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Approx 16h40 : Vote of Thanks by Mr I Miti

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Approx 16h45 : Distribution of Refreshments and Closure.